

WALLINGTON  
BOARD  
OF  
EDUCATION

JANUARY 22, 2024

REGULAR MEETING

AGENDA

WALLINGTON HIGH SCHOOL

LECTURE HALL

7:30 P.M.

TO: BOARD MEMBERS

FROM: JODY PIETROWITZ

SCHOOL BUSINESS ADMINISTRATOR

## BOARD MEETING AGENDA ITEMS

JANUARY 22, 2024

### Minutes

1. Regular Meeting Minutes
2. Executive Session Minutes

### Communications

3. Thank You Card – Heinrich Family

### Finance Committee

4. List of Transfers
5. Request for Funds #5
6. Treasurer's Report
7. Board Secretary's Report
8. Athletic Director's Fund Report
9. High School Activities Report
10. High School Scholarship Fund Report
11. Elementary School Fund Report
12. District Monthly Cash Flow Report
13. Request for payment – Fogarty & Hara, Esqs.
14. List of Bills

### School Referendum Committee

15. Request for Payment – DiCara Rubino Architects

### Board Secretary

16. Proposal from Genesis

### **SUPERINTENDENT'S ENCLOSURES:**

- S - 1) 2024-2025 District Calendar
- S - 2) Current and Proposed Committee Structure
- S - 3) Residency Report

**PROCEEDINGS OF THE WALLINGTON BOARD OF EDUCATION**

A regular meeting of the Wallington Board of Education was held on Monday, January 22, 2024, in the Wallington High School Lecture Hall at 7:30 p.m.

President Calabrese presided.

The president read the following statement: In accordance with the New Jersey Open Public Meetings Law, the Wallington Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Wallington Civic Center and the following newspapers: The Herald News and The Record.

The meeting began with a salute to the flag.

Present on the call of roll: Smith, Labriola, Ristovski, Brynczka, Maciag, Kassteen, Brunacki and Calabrese,

Absent on the call of roll:

Administrators present: Dr. Lozanski and Mr. Cedzidlo

**APPROVAL OF MINUTES**

REGULAR MEETING: January 8, 2024

EXECUTIVE SESSION MEETING: January 8, 2024

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the minutes. Roll Call, Yeas, . Absent, .

	Yes	No	Absent	Abstain
Smith	_____	_____	_____	_____
Labriola	_____	_____	_____	_____
Ristovski	_____	_____	_____	_____
Brynczka	_____	_____	_____	_____
Maciag	_____	_____	_____	_____
Kassteen	_____	_____	_____	_____
Brunacki	_____	_____	_____	_____
Calabrese	_____	_____	_____	_____

## COMMUNICATIONS

### 1. THANK YOU CARD

A thank you card was received from the Heinrich family for the floral arrangement sent from the Board of Education for the services for Susan Heinrich.

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, to receive and file the communications. Roll Call, Yeas, \_\_\_\_\_. Absent, \_\_\_\_\_.

	Yes	No	Absent	Abstain
Smith	_____	_____	_____	_____
Labriola	_____	_____	_____	_____
Ristovski	_____	_____	_____	_____
Brynczka	_____	_____	_____	_____
Maciag _____	_____	_____	_____	_____
Kassteen	_____	_____	_____	_____
Brunacki	_____	_____	_____	_____
Calabrese	_____	_____	_____	_____

## HEARING OF CITIZENS

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, to open the meeting to a hearing of citizens on the agenda of resolutions for tonight's meeting. Roll Call, Yeas, \_\_\_\_\_. Absent, \_\_\_\_\_.

### CITIZENS THAT WERE HEARD:

### CLOSE OF HEARING OF CITIZENS:

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, to close the meeting to a hearing of citizens and proceed with the regular order of business. Roll Call, Yeas, \_\_\_\_\_. Absent, \_\_\_\_\_.

**RESOLUTIONS & COMMITTEE REPORTS**

**REPORT OF THE SUPERINTENDENT OF SCHOOLS: Dr. Lozanski**

1. Building updates/school closure.

**SUPERINTENDENT’S RESOLUTIONS:**

**1. 2024-2025 SCHOOL CALENDAR (S - 1)**

Be it resolved upon recommendation of the Superintendent of Schools that the Wallington Board of Education hereby approves the district calendar for the year 2024-2025.

**2. UNIFORM STATE MEMORANDUM OF AGREEMENT**

Be it resolved upon recommendation of the Superintendent of Schools that the Wallington Board of Education hereby approves for submission to the County Office of Education Law Enforcement Uniform State Memorandum of Agreement for the 23-24 school year.

**APPROVAL OF SUPERINTENDENT’S RESOLUTIONS:**

**QUESTIONS:**

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Superintendent’s Resolutions #1-2, dated January 22, 2024. Roll Call, Yeas,     . Absent,     .

	Yes	No	Absent	Abstain
Smith	_____	_____	_____	_____
Labriola	_____	_____	_____	_____
Ristovski	_____	_____	_____	_____
Brynczka	_____	_____	_____	_____
Maciag _____	_____	_____	_____	_____
Kassteen	_____	_____	_____	_____
Brunacki	_____	_____	_____	_____
Calabrese	_____	_____	_____	_____

**FACILITIES/PROJECTS COMMITTEE: Mr. Labriola, Mr. Brynczka, Mrs. Kassteen**

**RESOLUTIONS:**

There are no resolutions.

**FACILITIES/PROJECTS COMMITTEE REPORT:**

**FINANCE COMMITTEE: Mr. Ristovski, Mr. Smith, Mr. Labriola**

**RESOLUTIONS:**

**3. LIST OF TRANSFERS**

Be it resolved that the Wallington Board of Education approve the List of Transfers made to prevent budget deficits.

**4. TREASURER’S REPORT – DECEMBER 31, 2023**

Be it resolved that the Wallington Board of Education approve the submission of the Treasurer’s Report for the month of December, 2023.

**5. BOARD SECRETARY’S REPORT – DECEMBER 31, 2023**

Be it resolved that the Wallington Board of Education approve the submission of the Board Secretary’s Report for the month ending December, 2023. Pursuant to N.J.A.C 6:20-2A.10(d), the Wallington Board of Education certifies that as of December 31, 2023, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11©4.

**6. ATHLETIC DIRECTOR’S FUND REPORT – DECEMBER 31, 2023**

Be it resolved that the Wallington Board of Education approve the submission of the Athletic Director’s Fund Report for the month of December, 2023.

**7. HIGH SCHOOL ACTIVITIES REPORT – DECEMBER 31, 2023**

Be it resolved that the Wallington Board of Education approve the submission of the High School Activities Fund Report for the month of December, 2023.

**8. HIGH SCHOOL SCHOLARSHIP TRUST FUND REPORT – DECEMBER 31, 2023**

Be it resolved that the Wallington Board of Education approve the submission of the High School Scholarship Trust Fund Report for the month of December, 2023.

**9. ELEMENTARY SCHOOL ACTIVITIES REPORT – DECEMBER 31, 2023**

Be it resolved that the Wallington Board of Education approve the submission of the Elementary School Activities Fund Report for the month of December, 2023.

**10. DISTRICT MONTHLY CASH FLOW REPORT – DECEMBER 31, 2023**

Be it resolved that the Wallington Board of Education approve the submission of the District Monthly Cash Flow Report for the month ending December, 2023.

**11. REQUEST FOR PAYMENT – FOGARTY & HARA, ESQS.**

Be it resolved that the Wallington Board of Education approve a request for payment from Fogarty & Hara, Esqs. in the amount of \$323.75 for services rendered to the district for the month of December, 2023.

**APPROVAL OF FINANCE COMMITTEE RESOLUTIONS:**

**QUESTIONS:**

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Finance Committee Resolutions #3-11, dated January 22, 2024. Roll Call, Yeas,     . Absent,     .

	Yes	No	Absent	Abstain
Smith	_____	_____	_____	_____
Labriola	_____	_____	_____	_____
Ristovski	_____	_____	_____	_____
Brynczka	_____	_____	_____	_____
Maciag	_____	_____	_____	_____
Kassteen	_____	_____	_____	_____
Brunacki	_____	_____	_____	_____
Calabrese	_____	_____	_____	_____

**FINANCE COMMITTEE REPORT:**

**1. LIST OF BILLS**

Be it resolved that the Wallington Board of Education, upon the recommendation of the Finance Chairman, issue warrants and payment be made for all bills presented.

**APPROVAL OF THE LIST OF BILLS:**

**QUESTIONS:**

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Finance Committee List of Bills, dated January 22, 2024. Roll Call, Yeas,     . Absent,     .

	Yes	No	Absent	Abstain
Smith	_____	_____	_____	_____
Labriola	_____	_____	_____	_____
Ristovski	_____	_____	_____	_____
Brynczka	_____	_____	_____	_____
Maciag	_____	_____	_____	_____
Kassteen	_____	_____	_____	_____
Brunacki	_____	_____	_____	_____
Calabrese	_____	_____	_____	_____



**CURRICULUM/INSTRUCTION COMMITTEE: Mrs. Kassteen, Mr. Brunacki, Ms. Maciag**

**RESOLUTIONS:**

**12. HOME INSTRUCTION**

Be it resolved that upon the recommendation of the Superintendent of Schools the Wallington Board of Education hereby approves medical home instruction for the following students:

#9218028037 grade 10 January 8, 2024 to January 12, 2024 (retro)

**13. HOME INSTRUCTION EXTENSION**

Be it resolved that upon the recommendation of the Superintendent of Schools, the Wallington Board of Education hereby approves the following extension of home instruction for the following students:

#7643223874	Gr. 5	Extended to February 12, 2024
#9954827509	Gr. 7	Extended to February 14, 2024

**APPROVAL OF CURRICULUM/INSTRUCTION COMMITTEE RESOLUTIONS:**

**QUESTIONS:**

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Curriculum/Instruction Committee Resolutions #12-13, dated January 22, 2024. Roll Call, Yeas,     . Absent,     .

	Yes	No	Absent	Abstain
Smith	_____	_____	_____	_____
Labriola	_____	_____	_____	_____
Ristovski	_____	_____	_____	_____
Brynczka	_____	_____	_____	_____
Maciag	_____	_____	_____	_____
Kassteen	_____	_____	_____	_____
Brunacki	_____	_____	_____	_____
Calabrese	_____	_____	_____	_____

**CURRICULUM/INSTRUCTION COMMITTEE REPORT:**

**NEGOTIATIONS COMMITTEE: Mr. Smith, Ms. Maciag, Mr. Brynczka**

**RESOLUTIONS:**

There are no resolutions.

**NEGOTIATIONS COMMITTEE REPORT:**

**PERSONNEL COMMITTEE: Ms. Maciag, Mr. Brunacki , Mr. Brynczka**

**RESOLUTIONS:**

**14. APPOINTMENT**

Be it resolved that upon recommendation of the Superintendent of Schools, the Wallington Board of Education hereby appoints the following personnel for the 2023-2024 school year:

Carmen DeMichele, Jefferson Annex Preschool Teacher - Level BA, Step 2 (\$57,017) prorated

**15. RESIGNATIONS**

Be it resolved upon recommendation of the Superintendent of Schools that the Wallington Board of Education accepts the following resignations:

Tzeitel Zambrano - Jefferson Annex Aftercare Aide

**APPROVAL OF PERSONNEL COMMITTEE RESOLUTIONS:**

**QUESTIONS:**

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Personnel Committee Resolutions #14-15, dated January 22, 2024. Roll Call, Yeas,     . Absent,     .

	Yes	No	Absent	Abstain
Smith	_____	_____	_____	_____
Labriola	_____	_____	_____	_____
Ristovski	_____	_____	_____	_____
Brynczka	_____	_____	_____	_____
Maciag _____	_____	_____	_____	
Kassteen	_____	_____	_____	_____
Brunacki	_____	_____	_____	_____
Calabrese	_____	_____	_____	_____

**PERSONNEL COMMITTEE REPORT:**

**POLICY COMMITTEE: Mr. Brynczka, Mr. Brunacki**

**RESOLUTIONS:**

There are no resolutions.

**POLICY COMMITTEE REPORT:**

**FIRST READING – REVISED POLICY (S-2)**

P 0155 Board Committees

**SCHOOL REFERENDUM COMMITTEE: Mr. Smith, Mr. Labriola, Mr. Ristovski**

**RESOLUTIONS:**

**16. REQUEST FOR PAYMENT – DICARA RUBINO ARCHITECTS**

Be it resolved that the Wallington Board of Education approve the payment to DiCara Rubino Architects in the amount of \$1,594.00 for services rendered in connection with the Gavlak HVAC project.

**APPROVAL OF SCHOOL REFERENDUM COMMITTEE RESOLUTIONS:**

**QUESTIONS:**

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the School Referendum Committee Resolutions #16, dated January 22, 2024. Roll Call, Yeas,     . Absent,     .

	Yes	No	Absent	Abstain
Smith	_____	_____	_____	_____
Labriola	_____	_____	_____	_____
Ristovski	_____	_____	_____	_____
Brynczka	_____	_____	_____	_____
Maciag	_____	_____	_____	_____
Kassteen	_____	_____	_____	_____
Brunacki	_____	_____	_____	_____
Calabrese	_____	_____	_____	_____

**SCHOOL REFERENDUM COMMITTEE REPORT:**

**STUDENT BODY ACTIVITIES COMMITTEE: Mr. Brunacki, Mrs. Kassteen,**

**RESOLUTIONS:**

**17. FIELD TRIP(S)**

Be it resolved that upon the recommendation of the Superintendent of Schools, the Wallington Board of Education hereby approves the following field trip(s):

- a) Fortis Institute - Willowbrook, Wayne  
Grade 11 & 12 students to tour the institute and learn about programs and trades  
No of Students: 25 approximately  
Transportation: Bus - Provided by Fortis Institute  
Cost to Student: \$ 0  
Chaperones: Ms. Schwartz, Ms. Tazyk
- b) Sterling Hill Mine, Ogdensburg, NJ  
Grade 6 - students to tour mining museum  
No. of Students: 100 approximately  
Transportation: Bus  
Cost to Student: \$10.00 each  
Chaperones: Mr. Gaydos, Ms. Provost, Mr. Pierce, Ms. Sielski, Ms. Cinque,  
Ms. Steup, Ms. Latino, Ms. Deleasa, Ms. Ventre, Ms. Downes, Nurse Coldon
- c) Montclair State University College Fair  
Grade 11  
No. of Students: 25  
Cost to Student: 0  
Transportation: Bus - Paid for by Career Council Inc.  
Chaperones: Ms. Schwartz, Ms. Tazyk
- d) Academic Decathlon Awards Ceremony  
Woodrow Wilson Middle School  
Number of Students: 20  
Cost to Students: 0  
Transportation: Bus  
Chaperones: Ms. Siciliano, Mr. Hourigan
- e) Academic Decathlon Awards Ceremony  
Rutherford High School  
Number of Students: 20  
Cost to Students: 0  
Transportation: Bus  
Chaperones: Ms. Siciliano

## **18. PROFESSIONAL DAY INSTRUCTORS**

Be it resolved that upon the recommendation of the Superintendent of Schools, the Wallington Board of Education hereby approves the following Professional Day Instructor appointments for the 2023-24 school year. Compensation will be per diem.

Laura Woods - Language Arts - Educational Leadership & Learning Center  
Michael Luterzo - Math - Educational Leadership & Learning Center

## **19. FUNDRAISERS**

Be it resolved that upon the recommendation of the Superintendent of Schools the Wallington Board of Education hereby approves the following fundraiser(s):

- a)      Jeans Day - American Heart Association  
            Date: February 2, 2024  
            For: American Heart Association  
            Advisor: Samantha Gonzalez
  
- b)      Jeans Day - National Down Syndrome Society  
            Date: March 15, 2024  
            For: Down Syndrome  
            Advisor: Sherri Sutura
  
- c)      Chocolate Fundraiser  
            Date: February 5 - 29, 2024  
            For: Choir Supplies  
            Advisor: Michael Rivera
  
- d)      Penny Wars  
            Date: February 5 - 16, 2024  
            For: Student Council Treasury & Winning Class Treasury  
            Advisor: Michael Siciliano

## **APPROVAL OF STUDENT BODY ACTIVITIES COMMITTEE RESOLUTIONS:**

## **QUESTIONS:**

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Student Body Activities Committee Resolutions #17-19, dated January 22, 2024. Roll Call, Yeas,     . Absent,     .

	Yes	No	Absent	Abstain
Smith	_____	_____	_____	_____
Labriola	_____	_____	_____	_____
Ristovski	_____	_____	_____	_____
Brynczka	_____	_____	_____	_____
Maciag	_____	_____	_____	_____
Kassteen	_____	_____	_____	_____
Brunacki	_____	_____	_____	_____
Calabrese	_____	_____	_____	_____

**STUDENT BODY ACTIVITIES COMMITTEE REPORT:**



**SHARED SERVICES COMMITTEE: Mr. Labriola, Mrs. Kassteen**

**RESOLUTIONS:**

There are no resolutions.

**SHARED SERVICES COMMITTEE REPORT:**

**AD HOC COMMITTEE: Ms. Maciag, Mr. Ristovski, Mr. Smith**

**RESOLUTIONS:**

There are no resolutions.

**AD HOC COMMITTEE REPORT:**

**PRESIDENT'S REPORT: Mrs. Calabrese**

**RESOLUTIONS:**

**APPROVAL OF PRESIDENT’S RESOLUTIONS:**

**QUESTIONS:**

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the President’s Resolutions # \_\_\_\_\_, dated January 22, 2024. Roll Call, Yeas, \_\_\_\_\_. Absent, \_\_\_\_\_.

	Yes	No	Absent	Abstain
Smith	_____	_____	_____	_____
Labriola	_____	_____	_____	_____
Ristovski	_____	_____	_____	_____
Brynczka	_____	_____	_____	_____
Maciag	_____	_____	_____	_____
Kassteen	_____	_____	_____	_____
Brunacki	_____	_____	_____	_____
Calabrese	_____	_____	_____	_____

**PRESIDENT’S REPORT:**

**OLD BUSINESS**

**NEW BUSINESS**

**REPORT OF THE FRANK W. GAVLAK ELEMENTARY SCHOOL PRINCIPAL: Ms. Guarente**

There was no report.

**REPORT OF THE JEFFERSON ANNEX ELEMENTARY SCHOOL PRINCIPAL: Ms. Perez**

There was no report.

**REPORT OF THE HIGH SCHOOL PRINCIPAL: Mr. Fromfield**

There was no report.

**REPORT OF THE BOARD SECRETARY: Mrs. Pietrowitz**

**RESOLUTIONS:**

**20. GENESIS ACCOUNTING SOFTWARE**

Be it resolved that the Wallington Board of Education approve new accounting software with Genesis Educational Services, Inc. for the 2024-2025 school year at a cost of \$8,000.00 annually and a one time set up fee of \$1,500.00.

**APPROVAL OF BOARD SECRETARY’S RESOLUTIONS:**

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Board Secretary’s Resolutions #20, dated January 22, 2024. Roll Call, Yeas, . Absent, .

	Yes	No	Absent	Abstain
Smith	_____	_____	_____	_____
Labriola	_____	_____	_____	_____
Ristovski	_____	_____	_____	_____
Brynczka	_____	_____	_____	_____
Maciag	_____	_____	_____	_____
Kassteen	_____	_____	_____	_____
Brunacki	_____	_____	_____	_____
Calabrese	_____	_____	_____	_____

**ITEMS FOR DISCUSSION:**

There was no report.

**ADDENDUM ITEMS ADDED TO THE AGENDA:**

**APPROVAL OF ADDENDUM RESOLUTIONS:**

**QUESTIONS:**

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Addendum Resolutions # \_\_\_\_\_, dated January 22, 2024. Roll Call, Yeas, \_\_\_\_\_. Absent, \_\_\_\_\_.

	Yes	No	Absent	Abstain
Smith	_____	_____	_____	_____
Labriola	_____	_____	_____	_____
Ristovski	_____	_____	_____	_____
Brynczka	_____	_____	_____	_____
Maciag _____	_____	_____	_____	
Kassteen	_____	_____	_____	_____
Brunacki	_____	_____	_____	_____
Calabrese	_____	_____	_____	_____

**HEARING OF CITIZENS**

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, to open the meeting to a hearing of citizens . Roll Call, Yeas, \_\_\_\_\_. Absent, \_\_\_\_\_.

**CITIZENS THAT WERE HEARD:**

**CLOSE OF HEARING OF CITIZENS:**

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, to close the meeting to a hearing of citizens. Roll Call, Yeas, \_\_\_\_\_ . Absent, \_\_\_\_\_ .

**EXECUTIVE SESSION:**

Be it resolved, pursuant to the Open Public Meetings Act, that the Wallington Board of Education meet in closed session at this time to discuss confidential matters pertaining to personnel, negotiations, student matters and/or attorney/client privilege. It is expected that the matters discussed in closed session shall be made public as soon as the need for confidentiality no longer exists. The following items will be discussed:

1. Upcoming possible litigation

Upon completion of executive session, the Board will reconvene in regular session to take action on the above matters.

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board went into Executive Session. Roll Call, Yeas, \_\_\_\_\_ . Absent, \_\_\_\_\_ .

**RETURN TO REGULAR SESSION**

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board came back into regular session. Roll Call, Yeas, \_\_\_\_\_ . Absent, \_\_\_\_\_ .

**RESOLUTIONS FROM EXECUTIVE SESSION:**

**APPROVAL OF EXECUTIVE SESSIONRESOLUTIONS:**

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Executive Session Resolutions # \_\_\_\_\_, dated January 22, 2024. Roll Call, Yeas, \_\_\_\_\_. Absent, \_\_\_\_\_.

	Yes	No	Absent	Abstain
Smith	_____	_____	_____	_____
Labriola	_____	_____	_____	_____
Ristovski	_____	_____	_____	_____
Brynczka	_____	_____	_____	_____
Maciag	_____	_____	_____	_____
Kassteen	_____	_____	_____	_____
Brunacki	_____	_____	_____	_____
Calabrese		_____	_____	_____

No action was taken on the other items discussed in executive session.

**ADJOURNMENT:**

There being no further items for discussion, on motion of \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_ : \_\_\_\_ p.m. Roll Call, Yeas, \_\_\_\_\_. Absent, \_\_\_\_\_.

Jody Pietrowitz  
Secretary

## **PROCEEDINGS OF THE WALLINGTON BOARD OF EDUCATION**

An executive session of the Wallington Board of Education was held on Monday, January 22, 2024, in the Lecture Hall of the High School.

Present on the call of roll: Smith, Labriola, Ristovski, Brynczka, Maciag, Kassteen, Brunacki and Calabrese.

Absent on the call of roll:

Administrators present: Dr. Lozanski and Mr. Cedzidlo

### **ITEMS FOR DISCUSSION:**

1. UPCOMING POSSIBLE LITIGATION.

There being no further business to discuss, the Board reconvened in regular session.

Jody Pietrowitz

Secretary